

AGENDA

CITY OF PLYMOUTH

City Council

REGULAR MEETING

THURSDAY JUNE 27, 2024

Council Chambers
9426 Main Street, Plymouth, California



Marianne Akerland, Mayor

Michael McLaughlin, Vice Mayor

Doug Sim, Council Member

Peter Amoruso, Council Member

Keith White, Council Member

PLEASE NOTE: The Council may take up any agenda item at any time, regardless of the order listed. Action may be taken on any item on the agenda. **Members of the public who wish to speak may be subject to a three (3) minute maximum time limit when addressing the Council, and/or the City may require speaker identification sheets be submitted to the Deputy City Clerk prior to being called upon by the Mayor to provide public comment.**



**CITY OF PLYMOUTH CITY COUNCIL
REGULAR MEETING AGENDA
Thursday, June 27, 2024
6:30 PM**

In-person participation by the public is permitted. As an alternative to in-person public comment, members of the public not attending in-person may submit written comments prior to the meeting by emailing your comment to the Deputy City Clerk at vmchenry@cityofplymouth.org before 3:30 PM on the day of the meeting. Emailed public comments will be distributed to the City Council and made part of the official record.

Marianne Akerland, Mayor

Michael McLaughlin, Vice Mayor

Peter Amoruso, Council Member

Douglas Sim, Council Member

Keith White, Council Member

MISSION STATEMENT

The City of Plymouth preserves our small-town atmosphere and provides fiscally responsible services that fulfill public needs while protecting their quality of life.

This meeting will be recorded. Council Chambers are wheelchair accessible. Special accommodation may be requested by contacting the Deputy City Clerk 72 hours before the meeting. **Please silence all cell phones or similar devices.**

1. CALL TO ORDER/ROLL CALL:

- Roll Call
- Pledge of Allegiance

2. APPROVAL OF CITY COUNCIL REGULAR MEETING AGENDA OF JUNE 27, 2024

3. PUBLIC COMMENT:

Under provisions of the Government Code, citizens wishing to address the Council for any matter not on the agenda may do so at this time. Please submit a completed Speaker Submittal Form to the Deputy City Clerk. Comments are limited to three minutes or less and speakers are requested to state their name and community of residence. For public comments on agenda items, speakers will be called by the Mayor at the point on the agenda when the item will be heard. The City Council is prohibited from materially discussing or acting on any item not on the agenda unless it can be demonstrated to be of an emergency nature or an urgent need to take immediate action arose after the posting of the agenda.

4. PRESENTATIONS/PROCLAMATIONS/APPOINTMENTS:

4.1 APPOINTMENT TO THE VACANT PLANNING COMMISSION SEAT

5. CONSENT CALENDAR ITEMS:

All matters listed under the Consent Calendar are to be considered routine by the City Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the City Council votes on the motion to adopt, members of the Council, staff or the public request specific items to be removed from the Consent Calendar for separate discussion and action.

- 5.1 CORRESPONDENCE
- 5.2 APPROVE THE SPECIAL MEETING MINUTES OF JUNE 13, 2024
- 5.3 APPROVE THE REGULAR MEETING MINUTES OF JUNE 13, 2024
- 5.4 APPROVE THE ANNUAL SALE OF “SAFE AND SANE” FIREWORKS WITHIN PLYMOUTH CITY LIMITS AND USE ON JULY 4TH AND AUTHORIZE THE USE OF TOT FUNDS TO PAY OFF-DUTY AMADOR COUNTY SHERIFF PERSONNEL FOR CROWD CONTROL

6. PUBLIC HEARINGS: NONE

7. REGULAR AGENDA ITEMS:

- 7.1 ADOPT RESOLUTION 2024-13 AUTHORIZING CONTINUING APPROPRIATIONS AND EXPENDITURES ON THE BASIS OF THE FISCAL YEAR 2023/2024, UNTIL THE ADOPTION OF THE 2024-2025 BUDGET

RECOMMENDATION: ADOPT RESOLUTION 2024-13 AUTHORIZING CONTINUING APPROPRIATIONS AND EXPENDITURES

- 7.2 APPROVE INCREASING THE PART-TIME ACCOUNTANT POSITION TO FULL-TIME AND AUTHORIZING THE FUNDING

RECOMMENDATION: APPROVE THE FULL-TIME POSITION AND AUTHORIZE THE FUNDING INCREASE OVER THE EXISTING PART-TIME FUNDING

8. COUNCIL/STAFF COMMUNICATIONS – Brief reports on matters of general interest

8.1 CITY MANAGER’S REPORT

- Public Works May Work Report
- Code Enforcement May Work Report
- Fire Station Improvement Update Report

8.2 MAYOR & COUNCIL MEMBERS’ REPORTS

8.3 COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

9. ADJOURNMENT

ADDITIONAL INFORMATION

Public documents related to an item on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the Deputy City Clerk’s office located in Plymouth City Hall and at the time of the meeting. Persons interested in proposing an item for the City Council Agenda should contact a member of the City Council, or the City

Manager.

NOTICE:

As presiding officer for this meeting, the Mayor has the authority to preserve order at all City Council meetings, to remove or cause the removal of any person from any such meeting for disruptive conduct, and to enforce the rules of the Council.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Deputy City Clerk's Office at (209) 245-6941 prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Victoria McHenry, Deputy City Clerk for the City of Plymouth, declare that the foregoing agenda for the June 27, 2024, Regular Meeting of the Plymouth City Council was posted and available for review on June 24, 2024, at the City Hall of the City of Plymouth, 9426 Main Street, Plymouth, California, 95669. The agenda is also available on the city website at cityofplymouth.org.

Signed at Plymouth, California

//s//

Victoria McHenry
Deputy City Clerk

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PUBLIC COMMENT

4.1



CITY COUNCIL AGENDA ITEM NO. 4.1

06/27/2024

SUBJECT: Consider appointment to fill the vacancy on the Planning Commission.

DEPARTMENT: City Manager's Office

STAFF: Margaret S. Roberts, City Manager

TITLE

APPOINTMENT TO THE VACANT PLANNING COMMISSION SEAT.

BACKGROUND

The Planning Commission is an advisory body to the City Council and shall consist of five (5) members. Each member of the City Council is responsible for appointing a member to the Planning Commission. The term of a Planning Commissioner is coextensive with the term of the Council Member.

Due to an unexpected vacancy of the appointment made by Council Member Peter Amoruso, he now has to recommend a person to fill the vacancy.

FISCAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDATION

Council Member Amoruso makes his appointment to the Planning Commission.

ATTACHMENT(S)

None

5.1

CORRESPONDENCE

5.2



**CITY OF PLYMOUTH CITY COUNCIL
SPECIAL MEETING AGENDA DRAFT
Thursday, June 13, 2024
4:00 PM**

In-person participation by the public is permitted but you may submit public comment in written form prior to the meeting by emailing your comment to the Deputy City Clerk at vmchenry@cityofplymouth.org before the meeting regarding the topic on the special agenda. Emailed public comments will be distributed to the City Council and made part of the official record.

Marianne Akerland, Mayor

Michael McLaughlin, Vice Mayor
Douglas Sim, Council Member

Peter Amoruso, Council Member
Keith White, Council Member

MISSION STATEMENT

The City of Plymouth preserves our small-town atmosphere and provides fiscally responsible services that fulfill public needs while protecting their quality of life.

1. CALL TO ORDER/ROLL CALL:

COUNCIL MEMBERS PRESENT: Marianne Akerland, Mayor, Michael McLaughlin, Vice Mayor, Peter Amoruso, Doug Sim, Keith White

COUNCIL MEMBERS ABSENT: None

STAFF/ADVISORY PRESENT: Margaret Roberts, City Manager, Frank Splendorio, City Attorney, Mary Egan, Facilitator, Victoria McHenry, Deputy City Clerk, Dana Knight, Zoom Technician

STAFF/ADVISORY ABSENT: McLean Sonnenberg, City Clerk, Joyce Czerwinsky, City Treasurer

2. APPROVAL OF CITY COUNCIL SPECIAL MEETING AGENDA OF June 13, 2024

3. SPECIAL MEETING PUBLIC COMMENT: None

4. CLOSED SESSION ITEMS:

4.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOV CODE 54957(B)(1))

Title: City Manager

4.2 REPORT OUT FROM CLOSED SESSION

5. ADJOURNMENT: Mayor Akerland reported out with no reportable action at 6:06pm

5.3



**CITY OF PLYMOUTH CITY COUNCIL
REGULAR MEETING MINUTES DRAFT
Thursday, June 13, 2024
6:30 PM**

In-person participation by the public is permitted. As an alternative to in-person public comment, members of the public not attending in-person may submit written comments prior to the meeting by emailing your comment to the Deputy City Clerk at vmchenry@cityofplymouth.org before 3:30 PM on the day of the meeting. Emailed public comments will be distributed to the City Council and made part of the official record.

Marianne Akerland, Mayor

Michael McLaughlin, Vice Mayor
Douglas Sim, Council Member

Peter Amoruso, Council Member
Keith White, Council Member

MISSION STATEMENT

The City of Plymouth preserves our small-town atmosphere and provides fiscally responsible services that fulfill public needs while protecting their quality of life.

-
- 1. CALL TO ORDER/ROLL CALL:** Called to order at 6:32 pm
 - COUNCIL MEMBERS PRESENT:** Marianne Akerland, Mayor, Michael McLaughlin, Vice Mayor, Peter Amoruso, Doug Sim, Keith White
 - COUNCIL MEMBERS ABSENT:** None
 - STAFF/ADVISORY PRESENT:** Margaret Roberts, City Manager, Frank Splendorio, City Attorney, Mary Morris-Mayorga, Finance Director, Victoria McHenry, Deputy City Clerk, Dana Knight, Zoom Technician
 - STAFF/ADVISORY ABSENT:** McLean Sonnenberg, City Clerk, Joyce Czerwinsky, City Treasurer

Flag salute led by Council Member Doug Sim

Mayor Akerland took a moment to acknowledge the passing of the City of Plymouth’s Public Works Superintendent Selby Beck. She spoke of his years of service to the City. Mayor Akerland asked that we take a moment of silence to honor Selby Beck and his contributions to the City of Plymouth.

2. APPROVAL OF CITY COUNCIL REGULAR MEETING AGENDA OF JUNE 13, 2024

City Manager Roberts asked that Item 7.7 Consider a Contract With 4Leaf For Code Enforcement Services For 6 Months for An Amount Not to Exceed \$22,260 be pulled from the agenda. Vice Mayor McLaughlin asked that Item 7.2 Approve a Proposal with Westwater Research LLC, for Water Market Advisory Services for a Monthly Retainer of \$6,500 Per Month Plus Incentive Compensation be tabled. A motion was made by Vice Mayor McLaughlin, second by Council Member Amoruso to approve the agenda with those two items removed. Motion passed with a roll call vote of 5-0.

3. PUBLIC COMMENT: NONE

4. PRESENTATIONS/PROCLAMATIONS/APPOINTMENTS: NONE

5. CONSENT CALENDAR ITEMS:

5.1 CORRESPONDENCE

Correspondence was submitted from the Department of Water Resources and PG&E. A thank you letter was also submitted from the Kit Carson Mountain Men thanking the City for sponsoring this year's Wagon Train.

5.2 APPROVE THE REGULAR MEETING MINUTES OF MAY 23, 2024

5.3 RECEIVE THE APRIL WARRANT REGISTER

5.4 RECEIVE THE MAY WARRANT REGISTER

A motion was made by Vice Mayor McLaughlin, second by Council Member Amoruso to approve the consent calendar items. Motion passed with a roll call vote of 5-0.

6. PUBLIC HEARINGS: NONE

7. REGULAR AGENDA ITEMS:

7.1 ADOPT RESOLUTION 2024-07 APPROVING THE FISCAL YEAR 2024/25 BUDGET

RECOMMENDATION: ADOPT RESOLUTION 2024-07 APPROVING THE FISCAL YEAR 2024/25 BUDGET

After a staff report from Financial Director Mary Morris-Mayorga and council discussion, the council asked for continued work on the budget. They asked that a resolution be brought back authorizing the continuation of appropriations and expenditures based on this year's budget until an audit can be completed on the CFD Funds.

7.2 RECEIVE A REPORT FROM THE SHERIFF'S CONTRACT AD HOC COMMITTEE AND AUTHORIZE THE CITY TO PROCEED WITH A REQUEST FOR QUALIFICATIONS/PROPOSALS FOR LAW ENFORCEMENT SERVICES

RECOMMENDATION: RECEIVE REPORT AND AUTHORIZE THE RFQ/P PROCESS

After Vice Mayor McLaughlin's staff report, the council discussed and gave concurrence to move forward.

7.3 AWARD A CONTRACT TO ABSO TECHNOLOGY TO PROVIDE IT SERVICES FOR \$1,730 PER MONTH

RECOMMENDATION: AWARD THE IT CONTRACT TO ABSO TECHNOLOGY

A motion was made by Council Member Amoruso, second by Vice Mayor McLaughlin to award a contract to ABSO Technology to provide IT services for \$1,730 per month. Motion passed with a roll call vote of 5-0.

7.4 DISCUSS AND PROVIDE DIRECTION ON ANIMAL CONTROL SERVICES

RECOMMENDATION: PROVIDE DIRECTION FOR ANIMAL CONTROL MINUTES

SERVICES

After council discussion status quo was given to continue forward and to make sure there is a cost recovery for our costs back to the owners.

7.5 CONSIDER ADOPTION OF RESOLUTION 2024-09 AND 2024-10 CALLING FOR AN ELECTION, REQUESTING THE CONSOLIDATION OF ITS ELECTIONS WITH THE STATEWIDE PRESIDENTIAL GENERAL ELECTION, FILING A NOTICE OF ELECTION WITH THE REGISTRAR OF VOTERS, SUBMITTING TO THE VOTERS MEASURES TO CHANGE THE OFFICE OF THE CITY CLERK AND OFFICE OF THE CITY TREASURER FROM ELECTED OFFICES TO APPOINTED OFFICES

RECOMMENDATION: APPROVE RESOLUTION 2024-09 AND 2024-10 AS PRESENTED

A motion was made by Vice Mayor McLaughlin, second by Council Member White to adopt Resolution 2024-09 and 2024-10 calling for an election, requesting the consolidation of its elections with the statewide presidential general election, filing a notice of election with the registrar of voters, submitting to the voter's measures to change the office of the City Clerk and office of the City Treasurer from elected offices to appointed offices. Motion passed with a roll call vote of 5-0.

7.6 ADOPT RESOLUTION 2024-11 ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2024/25 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

RECOMMENDATION: APPROVE RESOLUTION 2024-11 APPROVING THE LIST OF PROJECTS TO BE FUNDED BY SB 1

A motion was made by Vice Mayor McLaughlin, second by Council Member Sim to adopt Resolution 2024-11 adopting a list of projects for fiscal year 2024/25 funded by SB 1: The Road Repair and Accountability Act of 2017. Motion passed with a roll call vote of 5-0.

8. COUNCIL/STAFF COMMUNICATIONS – Brief reports on matters of general interest

8.1 CITY MANAGER'S REPORT

City Manager Roberts gave a shout out to the Zinfandel Ridge residents for their donation of \$4,650 towards helping low-income families afford pool passes. It has helped 29 needy families, totaling a number of 98 people thus far. City Manager Roberts mentioned the Fire Station is almost complete. She also noted that we were awarded additional funding, and she is working with Weber Ghio for a contract amendment. City Manager Roberts informed Council Member Sim that the reports he requested at the last meeting would be given at the 2nd City Council Meeting of each month going forward.

8.2 MAYOR & COUNCIL MEMBERS' REPORTS

Council Member White mentioned the start of TGIF concerts this year. They will be in Pioneer this year at Molly Joyce Park. He also stated he was looking forward to Sounds of September. Council Member White is excited that Plymouth will be the new hub for entertainment in the county.

Vice Mayor McLaughlin asked for clarification about roll call votes on routine matters. City Attorney Splendorio advised that they were required for teleconference methods. It can be something looked at by the Council as a future agenda item.

Mayor Akerland was pleased to hear that the pool donations were being put to good use. She also acknowledged that fellow City Council Members and City Staff have also donated their funds to help those in need obtain Season Swim Passes. Mayor Akerland gave kudos to the pool staff. She also stopped by to see the Fire Station progress and was happy to see the progress in the construction.

8.3 COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

Council Member Amoruso noted that he would like the Hawksview issue to be looked at again.

Council Member Sim asked that the budget be put on the next agenda.

Mayor Akerland asked that as the close of the meeting she wanted again to honor Selby Beck and adjourn the meeting in his honor. She would like the City to come up with a way to acknowledge Selby's contributions to our City.

9. ADJOURNMENT: 8:28PM

5.4



CITY COUNCIL AGENDA ITEM NO. 5.4
06/27/2024

SUBJECT: Consider the sale of fireworks within Plymouth City Limits and their use on July 4th

DEPARTMENT: City Manager's Office

STAFF: Victoria McHenry, Deputy City Clerk
Margaret Roberts, City Manager

TITLE

APPROVE THE ANNUAL SALE OF "SAFE AND SANE" FIREWORKS WITHIN PLYMOUTH CITY LIMITS AND USE ON JULY 4TH AND AUTHORIZE THE USE OF TOT FUNDS TO PAY OFF-DUTY AMADOR COUNTY SHERIFF PERSONNEL FOR CROWD CONTROL.

BACKGROUND

The Kit Carson Mountain Men organization would like to sell "Fireworks" again on the 4th of July. As a non-profit organization, proceeds benefit the Plymouth Community.

Safe and Sane fireworks would be allowed to be lit on Main Street, only on the 4th of July under supervision of City staff and the Fire Department.

DATE OF NOTICE

Not Applicable.

FISCAL IMPACT

Minimal use of TOT funds to pay for possible off-duty Sheriff personnel for crowd control at the July 4th event.

RECOMMENDATION

Approve the annual sale of "Safe and Sane" fireworks within the City limits for their use on July 4th and authorize use of TOT funds for off-duty Sheriff personnel.

7.1



CITY COUNCIL AGENDA ITEM NO. 7.1

06/27/2024

SUBJECT: Consider a continuing appropriations and expenditures resolution.

DEPARTMENT: City Manager's Office

STAFF: Margaret S. Roberts, City Manager

TITLE

ADOPT RESOLUTION 2024-13 AUTHORIZING CONTINUING APPROPRIATIONS AND EXPENDITURES ON THE BASIS OF THE FISCAL YEAR 2023-2024 BUDGET FOR FISCAL YEAR 2024-2025 UNTIL THE ADOPTION OF THE 2024-2025 BUDGET.

BACKGROUND

At the June 13th meeting the budget was presented to the City Council. The Council discussed the budget and decided that they wanted an audit on the CFD Funds prior to approval of the 2024-2025 budget.

To ensure the continued efficient operations of the City, the City is requesting continuing appropriations and expenditures for Fiscal Year 2024-2025 on the basis of 2023-2024 until the 2024-2025 budget can be adopted.

FISCAL IMPACT

The fiscal impact is unknown as monthly costs of operations vary.

RECOMMENDATION

Approve Resolution 2024-13 authorizing continuing appropriations and expenditures on the basis of Fiscal Year 2023-2024.

ATTACHMENT(S)

1. Resolution

RESOLUTION NO. 2024-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLYMOUTH AUTHORIZING CONTINUING APPROPRIATIONS AND EXPENDITURES ON THE BASIS OF THE FISCAL YEAR 2023-2024 BUDGET FOR FISCAL YEAR 2024-2025, UNTIL THE ADOPTION OF THE 2024-2025 BUDGET

WHEREAS, the City of Plymouth Staff are in the process of preparing the City's budget for Fiscal Year 2024-2025, but the proposed budget will not be completed for City Council consideration and adoption prior to the commencement of Fiscal Year 2024-2025; and

WHEREAS, to ensure the continued efficient operation of the City, the City Council desires to authorize continuing appropriations and expenditures for Fiscal Year 2024-2025 on the basis of the budget for Fiscal Year 2023-2024, until the City Council adopts the budget for Fiscal Year 2024-2025.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Plymouth does hereby resolve, order, and determine as follows:

SECTION 1.

The above recitals are true and correct and are incorporated herein by reference

SECTION 2

The City Council hereby authorizes and directs the City Manager and his designees to take such actions as are necessary to continue appropriations and expenditures for Fiscal Year 2024-2025, for all necessary and continuing operations, on the basis of the budget, categories established, for Fiscal Year 2023-2024, on a proportionate basis, until the City Council's adoption of the budget for Fiscal Year 2024-2025.

SECTION 3:

Deputy City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED, at a Regular Meeting of the City Council this 27th day of June 2024.

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Marianne Akerland, Mayor

Victoria McHenry, Deputy City Clerk

7.2



CITY COUNCIL AGENDA ITEM NO. 7.2

06/27/2024

SUBJECT: Consider increasing the part-time accountant position to a full-time accountant position.

DEPARTMENT: City Manager's Office

STAFF: Margaret S. Roberts, City Manager

TITLE

APPROVE INCREASING THE PART-TIME ACCOUNTANT POSITION TO FULL-TIME AND AUTHORIZING THE FUNDING.

BACKGROUND

Staff has been trying to recruit a part-time accountant under our existing accountant job classification with government experience without any success. The need in our Finance Department is great and the need for an experienced accountant at this point is important for the high-level reconciliations that we had a temporary employee working on. In order to stay on top of the important financial tasks that the accountant position would be responsible would require more than a part-time schedule and we are asking to fill that existing job classification of accountant with full-time support. There is work that the City Manager is currently performing that could be handed over to the accountant.

The sooner the City can get this person on board and up to speed would be of benefit to the City and the current staff. Staff is hoping to find somebody that has financial background in local government.

FISCAL IMPACT

The fiscal impact would be between \$2470.76-\$3003.23 per month plus payroll taxes and \$1,500 monthly for benefits. Those salary amounts are half of what the Accountant salary is, due to half of the position is already funded.

RECOMMENDATION

Approve increasing the position to full-time and authorizing the additional funding for the position.

8.1

PUBLIC WORKS MONTHLY REPORT

May 2024

Events: National Day of Prayer and Flea Market

Pool:

Acquisition of Lifeguards

Men's Locker Room: paint, flooring, repair/replace fixtures, replace ADA shower chair

Repair Entry Shack

Prep for pool opening

Environmental Health Pool Inspection-Passed

ZSD: work hours: 75.6

WWTP: Prep for dam inspection-Passed

Traffic Control Training

Repaired leak on Gerrans Street

Investigated main water line in Zinfandel-confirmed there was no leak

As requested cost breakdown:

Shenandoah Excavating \$3185.00-potholing

Weber-Ghio-could not find costing in current billing-infrastructure check-development project manager

AWA-\$359.81-water detection-water distribution staff

Weed eating and spraying in town and WWTP

Ongoing work after inspections:

Building Official List-City Hall -in progress

Fire Department List-City Hall & Corp Yard-in progress, Lodge Hill & Pool complete

Homeland Security List-City Hall-in progress

Regularly recurring tasks

CODE ENFORCEMENT REPORT WITH HISTORICAL COMPARISONS

MAY 1 THROUGH MAY 31 2024

REPORT GENERATED ON JUNE 21, 2024

ALL OFFICERS

CODE VIOLATION	MAY 2024	MAY 2023	CY 2024	CY 2023
Animals – Control in Public Places	0	0	1	0
Camping	0	0	1	0
Dumping of Garbage or Brush	0	0	0	2
Noise Barking Dog	0	0	0	1
Substandard housing – Lack of kitchen sink	1	0	1	0
Weed Abatement Required	7	7	13	7
Zoning – Livestock Prohibited	0	0	0	1
Totals	8	7	16	11

Code Enforcement Action Counts

05/01/2023 Through 05/01/2024

Inspections	13
Notice of First Offenses	11
Complaints	11
Re-inspections	7
Case Notes	4
Administrative Citations	1
Phone Calls	1
Total	48

MONTHLY FIRE STATION IMPROVEMENT PROJECT REPORT

MAY 2024

LGM Construction has completed the following:

- Apparatus Bay ceiling drywall and new screws installed and damaged portions replaced. First coat of mud and tape installed. (Technically April)
- Timer installed on the Reznor heater. (Also April)
- Roof covering complete.
- Footings excavated, rebar put in place and concrete poured for the hose drying rack walls.
- Drain, waste and vent piping complete in the laundry room. Drywall also complete in the laundry room along with the first coat of tape and mud.
- Generator complete and waiting on tank set to start up and set ballads.
- Water compartment complete including vent in door.
- Roof complete including ridge gap.
- Antenna relocated.

