



**CITY OF PLYMOUTH CITY COUNCIL  
REGULAR MEETING AGENDA  
Thursday September 25, 2025  
6:30 PM**

**City Council Chambers - 9426 Main Street - Plymouth, CA**

In-person participation by the public is permitted. Alternatively, remote/electronic public participation is available in one of the following ways:

Via City of Plymouth's **City Council** Zoom Meeting  
Join Zoom Meeting

<https://zoom.us/j/9551184795?pwd=agvD82HhldT49pvmKaFfbhx1Uz2PJ3.1&omn=95783477821>

**Meeting ID:** 955 118 4795 **Passcode:** dckJV0

**One tap mobile**

+16699006833,,9551184795#,,,,\*852793# US (San Jose)

+16694449171,,9551184795#,,,,\*852793# US

**Join instructions:**

[https://zoom.us/join/95783477821/invitations?signature=Wm7yj8dyxhQYFs\\_jNtoxc7HUkbETR9MPu3HYev-tJdl](https://zoom.us/join/95783477821/invitations?signature=Wm7yj8dyxhQYFs_jNtoxc7HUkbETR9MPu3HYev-tJdl)

Members of the public not attending in-person may submit written comments prior to the meeting by emailing comments to the City Clerk at [vmchenry@cityofplymouth.org](mailto:vmchenry@cityofplymouth.org) before 3:30 PM on the day of the meeting. Emailed public comments will be distributed to the City Council and made part of the official record.

**Wendy Cranford, Mayor**

Don Nunn, Vice Mayor

Holger Hornisch, Council Member

Wendy Bottomley, Council Member

Deborah Dill, Council Member

**MISSION STATEMENT**

*The City of Plymouth preserves our small-town atmosphere and provides fiscally responsible services that fulfill public needs while protecting their quality of life.*

**1. CALL TO ORDER/ROLL CALL:**

- Roll Call
- Pledge of Allegiance

**2. APPROVAL OF CITY COUNCIL REGULAR MEETING AGENDA OF SEPTEMBER 25, 2025**

**3. REGULAR MEETING PUBLIC COMMENT**

Under provisions of the Government Code, citizens wishing to address the Council for any matter not on the agenda may do so at this time. Please submit a completed Speaker Submittal Form to the City Clerk. Comments are limited to three minutes or less and speakers are requested to state their name and community of residence. For public comments on agenda items, speakers will be called by the Mayor at the point on the agenda when the item will be heard. The City Council is prohibited from materially discussing or acting on any item not on the agenda unless it can be demonstrated to be of an emergency nature or an urgent need to take immediate action arose after the posting of the agenda.

**4. PRESENTATIONS/PROCLAMATIONS/APPOINTMENTS:**

- 4.1 DISCUSSION AND POSSIBLE ACTION TO APPOINT CITY CLERK MCHENRY AND INTERIM CITY MANAGER BEGBIE AS PRIMARY AND ALTERNATE CIRA BOARD REPRESENTATIVES FOR THE CITY OF PLYMOUTH.**

**5. CONSENT CALENDAR ITEMS:**

All matters listed under the Consent Calendar are to be considered routine by the City Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items unless, before the City Council votes on the motion to adopt, members of the Council, staff or the public request specific items to be removed from the Consent Calendar for separate discussion and action.

**5.1 CORRESPONDENCE: NONE**

**5.2 APPROVE THE REGULAR MEETING MINUTES OF SEPTEMBER 11, 2025**

**6.**

**7. PUBLIC HEARINGS: NONE**

**8. REGULAR AGENDA ITEMS:**

**8.1 ADOPT RESOLUTION 2025-22 ADOPTING THE REVISED ANNUAL PROPOSED BUDGET AND FUND BALANCE PROJECTIONS FOR FISCAL YEAR 2025/26**

**8.2 DISCUSSION AND DIRECTION TO STAFF REGARDING INITIATION OF RECRUITMENT FOR THE PERMANENT CITY MANAGER POSITION**

**8.3 REVIEW AND DISCUSSION OF CITY COUNCIL POLICIES**

**8.4 PROFESSIONAL SERVICES AGREEMENT WITH 3E BUSINESS SOLUTIONS TO PROVIDE ACCOUNTING SERVICES FOR AN AMOUNT NOT TO EXCEED \$45,000.**

**9. COUNCIL/STAFF COMMUNICATIONS – Brief reports on matters of general interest**

**10. CITY MANAGER’S REPORT**

**11. MAYOR & COUNCIL MEMBERS’ REPORTS**

**12. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS**

**13. CLOSED SESSION:**

**13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION PURSUANT TO GOV. CODE § 54956.9 SIGNIFICANT EXPOSURE TO LITIGATION: 2 CASES**

**14. ADJOURNMENT**

**LEVINE ACT PUBLIC PARTY/APPLICANT DISCLOSURE OBLIGATIONS:**

Applicants, parties, and their agents who have made campaign contributions totaling more than \$500 (aggregated) to a Council Member over the past 12 months, must publicly disclose that fact for the official record of that agenda item. Disclosures must include the amount of the campaign contribution aggregated, and the name(s) of the campaign contributor(s) and Council Member(s). The disclosure may be made either in writing to the City Clerk prior to the agenda item consideration, or by verbal disclosure at the time of the agenda item consideration.

The foregoing statements do not constitute legal advice, nor a recitation of all legal requirements and obligations of parties/applicants and their agents. Parties and agents are urged to consult with their own legal counsel regarding the requirements of the law.

**ADDITIONAL INFORMATION**

Public documents related to an item on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection

at the City Clerk's office located in Plymouth City Hall and at the time of the meeting. Persons interested in proposing an item for the City Council Agenda should contact a member of the City Council, or the City Manager.

**NOTICE:**

*As presiding officer for this meeting, the Mayor has the authority to preserve order at all City Council meetings, to remove or cause the removal of any person from any such meeting for disruptive conduct, and to enforce the rules of the Council.*

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (209) 245-6941 prior to the meeting.

**CERTIFICATION OF POSTING OF AGENDA**

I, Victoria McHenry, City Clerk for the City of Plymouth, declare that the foregoing agenda for September 25, 2025, Regular Meeting of the Plymouth City Council was posted and available for review on September 19, 2025, at the City Hall of the City of Plymouth, 9426 Main Street, Plymouth, California, 95669. The agenda is also available on the city website at [cityofplymouth.org](http://cityofplymouth.org).

Signed at Plymouth, California

//s//

Victoria McHenry City Clerk