

CITY OF PLYMOUTH

CITY MANAGER

Salary Range \$120,000 – \$150,000, depending on experience

(Open Until Filled)

Plymouth, CA Background

The City of Plymouth is a small city of approximately 1,100 residents, located in Amador County, approximately 35 miles from Sacramento, California. As a small city located in California's gold country, Plymouth offers a high quality of life that blends small-town character with access to regional amenities and employment centers. Residents and visitors enjoy a full calendar of community events, easy access to local wineries, and a variety of recreational opportunities throughout Amador County and the broader foothill region.

The City operates under a council-manager form of government and is known for prudent financial management, collaborative regional partnerships, and a strong commitment to customer service, transparency, and equitable outcomes. Looking ahead, the City's priorities include fiscal responsibility, building trust with residents and local businesses. Plymouth seeks a City Manager who will champion these efforts while cultivating an inclusive, service-oriented culture across the organization.

City Manager Position

The City of Plymouth is seeking its next City Manager, who under policy direction of the City Council, serves as the City's chief executive officer. Plans, organizes, directs, and evaluates the operations, programs, and services of all City departments; provides professional policy advice to the City Council; ensures sound fiscal management, effective service delivery, and high standards of transparency and accountability; represents the City in intergovernmental, community, and regional matters; and performs related work as required.

Preferred Education & Experience

- Bachelor's degree from an accredited college or university in Public or Business Administration, Political Science, Urban Planning, Finance, or a related field.
- Ten (10) years of progressively responsible management experience in municipal or county government, including five (5) years in an executive or department-director role.
- Master of Public Administration (MPA) or related graduate degree is highly desirable.
- Experience with labor relations/collective bargaining, enterprise funds/utilities, capital improvement programming, and economic development is desirable.
- Possession of, or ability to obtain, a valid California driver's license.

Application Process

Candidates must submit application materials that include:

- 1–2 page cover letter
- completed and signed employment application
- resume
- 3–5 professional references (please only include individuals who may be contacted during the recruitment process)
- copies of any professional certificates or licenses

Completed application materials must be submitted to the City Clerk Victoria McHenry via mail at Plymouth City Hall, City Clerk's Office, 9426 Main Street; P.O. Box 429, Plymouth, CA 95669 or email at vmchenry@cityofplymouth.org.

The City of Plymouth is an equal opportunity employer. We do not discriminate on the basis of race, color, religion, gender, sexual orientation, national origin, political affiliation, age, marital status, medical condition, or disability. The City of Plymouth makes reasonable accommodations for the disabled. If you believe you require special accommodation in the testing/interview process, you must inform the City of Plymouth in writing prior to the testing. Applicants that request such accommodation must document their request with an explanation of the type and extent of accommodation required.