



**APPLICATION FOR ENCROACHMENT PERMIT**  
To perform work or encroach on a City Street, Easement, or Property

To: CITY OF PLYMOUTH Date: \_\_\_\_\_  
P.O. Box 429  
Plymouth, CA 95669

Applicant's/Contractor's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone No: \_\_\_\_\_

Cost Estimate of Work:      \$

The applicant hereby applies for permission to excavate, construct, and/or otherwise encroach on a City street, right of way, easement or property, by performing the following work:

**LOCATION OF ENCROACHMENT:** **TYPE OF ENCROACHMENT:**

Excavation \_\_\_\_\_  
UG Utility \_\_\_\_\_  
Obstruction \_\_\_\_\_  
Water/Sewer \_\_\_\_\_

AP# \_\_\_\_\_ Road/Driveway \_\_\_\_\_  
Other (explain) \_\_\_\_\_

Sketch in Space Below: (Submit plans when required.)

Estimated starting date: \_\_\_\_\_

Estimated completion date: \_\_\_\_\_

The applicant agrees to do the work proposed in accordance with the accompanying conditions and regulations regarding encroachments.

---

**Signature of Applicant**

# **ENCROACHMENT PERMIT REGULATIONS**

## **Information Handout Sheet**

**(Note: This sheet is to accompany the issued permit)**

1. Notify Underground Service Alert (1-800-227-2600) and the City of Plymouth (1-209-245-6941) at least 48 hours prior to starting any work in or out of public right of way.
2. All pavement shall be saw cut. Tack coat all pavement edges immediately prior to paving. Paving material shall be 1/2-inch maximum medium graded Class B asphalt concrete mixed and placed in accordance with the requirements of Section 39 of the State of California Department of Transportation.
3. Traffic control and signing shall comply with the "Manual of Traffic Controls".
4. Whenever work encroaches onto the street or traveled way such that less than 20-feet of pavement width is usable by traffic, Permittee shall provide one flagmen whose sole duty shall be traffic control. Flagmen shall be furnished all necessary equipment and instructed in traffic control procedures indicated in the "Manual of Traffic Controls for Construction and Maintenance Work Zones".
5. Materials, soil pipes, equipment and supplies in the right of way after working hours shall be stored at least 15-feet from street centerline and shall be adequately marked with cones and flasher type barricades.
6. All trenches shall be backfilled and all streets and sidewalks shall be swept clean at the end of each working day. All trenches shall be finish paved or protected with temporary asphalt (cold mix) paving. Streets and sidewalks shall be fully opened for traffic unless written permission is obtained from the District.
7. If permit is for construction of pipeline or its appurtenances, the contractor is required to have in his possession a General Engineering (Class A) license or equal. Permittee shall provide a written cost estimate of work and contractor's liability insurance with a minimum \$1,000,000 naming the City as additionally insured on the policy. Compaction tests may be required before applying permanent paving to street. Surety may also be a requirement for this permit.

## APPLICANT'S RELEASE AND INDEMNIFICATION STATEMENT

The APPLICANT hereby releases and agrees to defend, hold harmless, and indemnify the CITY OF PLYMOUTH (CITY) its officers, agents, employees, and any of its representatives, from and against any injuries, deaths, damage, and liability whatsoever resulting from the performance or non-performance of any work to be done in and upon easements or right-of-ways of said CITY and upon the premises adjacent thereto pursuant to this PERMIT, and also from any injuries and deaths of persons and injuries to property or other interests and all claims howsoever same may be caused and whenever the same may appear, either directly or indirectly, made or suffered by APPLICANT or his agents while engaged in the performance of said work.

APPLICANT'S contractors shall furnish to CITY evidence of an insurance policy which meets with the approval of the CITY. The minimum limits of such shall be in the amount of \$1,000,000 for the death of or injury to any person and \$1,000,000 for the death or injury to more than one person in any one accident. Said policy shall be in favor of APPLICANT or its contractors and of CITY. Said policy shall state by its terms and by an endorsement that said policy shall not be canceled until CITY shall have a least thirty (30) days notice in writing of such cancellation.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

Applicant's Name: \_\_\_\_\_

Address \_\_\_\_\_

Permit No. \_\_\_\_\_